

TRIAL LITIGATION BUDGET PROJECTION (DEFENSE) - PRIVILEGED
 (CONFIDENTIAL ATTORNEY CLIENT
 COMMUNICATION - ATTORNEY WORK PRODUCT)

CASE NAME & NO.

LEAD COUNSEL

DESCRIPTION OF ACTIVITY	HOURS x	ATTORNEY HOURLY RATE =	FEES +	TRAVEL* EXPENSES =	COST
PLEADINGS: (Answer, Response, Affirmative Defenses, Counterclaims, Cross Claims, etc.)					
1)					
2)					
3)					
4)					
5)					
MOTION PRACTICE: (Including Discovery Disputes)					
1)					
2)					
3)					
4)					

DESCRIPTION OF ACTIVITY	HOURS x	ATTORNEY HOURLY RATE =	FEES +	TRAVEL* EXPENSES =	COST
5)					
PRETRIAL: (Non-discovery)					
1)					
2)					
3)					
4)					
5)					
LEGAL RESEARCH: (Major Issues)					
1)					
2)					
3)					
4)					
5)					
Electronic Research					
DISCOVERY (By Plaintiffs):					

DESCRIPTION OF ACTIVITY	HOURS x	ATTORNEY HOURLY RATE =	FEES +	TRAVEL* EXPENSES =	COST
DEPOSITIONS; ATTORNEY TIME (excluding travel) _____ people x _____ hours each = _____ total hours					
TRANSCRIPTS: _____ hours x 40 pages per hour = _____ pages @ \$ _____ per page					
COURT REPORTERS: per diem for _____ days x _____ people = _____ days @ \$ _____ per day					
INTERROGATORIES (Document Production; Review; Requests for Admissions; etc.):					
TRAVEL TIME (ATTORNEY): _____ trips @ _____ hours each = _____ hours					
DISCOVERY (By Defendants):					
DEPOSITIONS; ATTORNEY TIME (excluding travel) _____ people x _____ hours each = _____ total hours					
TRANSCRIPTS: _____ hours x 40 pages per hour = _____ pages @ \$ _____ per page					

DESCRIPTION OF ACTIVITY	HOURS x	ATTORNEY HOURLY RATE =	FEES +	TRAVEL* EXPENSES =	COST
COURT REPORTERS: per diem for _____ days x _____ people = _____ days @ \$_____ per day					
TRAVEL TIME (ATTORNEY): _____ trips @ _____ hours each = _____ hours					
INTERROGATORIES (Document Production; Review; Requests for Admissions; etc.):					
SUBPOENAS / SERVICE OF PROCESS / PER DIEM / WITNESS FEES, etc.: _____ people @ \$_____ each					
EXPERTS (Other extraordinary costs-- copying, communication, technology):					
1)					
2)					
3)					
4)					
5)					
MISCELLANEOUS EXPENSES:					
1)					

DESCRIPTION OF ACTIVITY	HOURS x	ATTORNEY HOURLY RATE =	FEES +	TRAVEL* EXPENSES =	COST
2)					
3)					
4)					
5)					
TRIAL PREPARATION:					
1)					
2)					
3)					
TRIAL:					
1)					
2)					
3)					
PARALEGAL FEES:					
INVESTIGATORS:					

